

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary
Dist- Paschim Medinipur : PIN-721135
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Criterion 6.5: Governance, Leadership and Management

6.5. Internal Quality Assurance System

6.5.1. Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Documents:

- 1. List of members of IQAC
- 2. Report on the Implementation of IQAC Suggestions and Actions
- 3. Certificates of Energy Management System and Environmental Management System of the College
- 4. Sample Photograph of Academic Audit Report
- 5. Feedback from the Students, Faculty, Alumni and Non-teaching staffs
- 6. Grievance Redressal System
- 7. Sample Photograph of Different ADD-ON Courses
- 8. Sample photographs of different programmes, Workshops and webinars
- 9. MoU with different Institutions
- 10. Sample photographs of visit of school students in the college



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1. Formal composition of the IQAC, GGDC, KESHIARY as constituted on 27th April, 2023

Sl. No.	Position	Name, Designation, Affiliation
1.	Chairperson: Head of the Institution	Dr. Sudipta Chakraborty, Officer-in-Charge & Assistant Professor in Zoology (W.B.E.S.), Government General Degree College, Keshiary
2.	Joint Coordinator	Dr. Nilay Kumar Maitra, Assistant Professor in Botany (W.B.E.S.), Government General Degree College, Keshiary
	Joint Coordinator	Dr. Sutapa Ray, Assistant Professor in Chemistry (W.B.E.S.), Government General Degree College, Keshiary
3.	Senior administrative officer	Dr. Debnarayan Roy, Principal (W.B.S.E.S.), Jhargram Raj College
		Dr. Nimai Chand Masanta, Principal (W.B.S.E.S.), Government General Degree College, Mohanpur
		Sri Samik Bhar, B.D.O. (W.B.C.S.), Keshiary Block, Paschim Medinipur, West Bengal
4.	Teachers of the institution	Dr. Susanta Kumar Maity, Assistant Professor in Botany (W.B.E.S.), Government General Degree College, Keshiary Dr. Soumya Sundar Mati, Assistant Professor in Chemistry (W.B.E.S.), Government General Degree College, Keshiary Sri Inder Mukherjee, Assistant Professor in History (W.B.E.S.), Government General Degree College, Keshiary
5.	Nominee from local society	Mr. Amarnath Sukul, High Court Advocate
	Nominee from local society	Yet to be nominated
6.	Nominee from alumni	Yet to be nominated
7.	Nominee from students	Yet to be nominated



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2. Report on the Implementation of IQAC Suggestions and Actions

Report on the Implementation of IQAC Suggestions and Actions 2018-19

Report on the Implementation of 10/10 Suggestions and Actions 2010-17				
Suggestions	Outcome			
Proposal of Add-on Courses	Add-on Course started from this session			
Requisitions for LCD projectors	5 LCD projectors and 1 portable public			
	address system were procured in the college			
NAAC SSR preparation by highlighting titbits	SSR preparation started			
Installation of CCTV camera	CCTV Camera was installed			
PowerPoint presentation about different	SSR preparation started			
categories of SSR				
Requirements of Chemicals, glass goods,	Chemicals, glass goods, instruments and			
instruments and books of different	books for different departments were			
departments and proposal for registration for	purchased and registration for ERNET			
ERNET domain	domain was done			
Proposal for more desktop computers for	9 desktop computers were purchased			
student and teacher purposes				
Distribution of categories of SSR preparation	SSR preparation started according to that			
among teachers				
Review of SSR preparation by teachers	Work was in progress			
Discussion of CAS details	Teachers whose CAS was pending started			
	their document preparation			

Action taken Report

- 1. The internal academic audit for 2018-19 was conducted with the audit team and 337 books were purchased during this year for the fulfilment of the need of the students of various departments. One Add-on-Course of 30 hrs. duration was started to extend the knowledge of the students for the advancement of their career.
- 2. Internal administrative audit (Financial audit) was done with an internal audit team and Various Instruments, Furniture, Laboratory chemicals and glass goods were bought this year apart from maintenance charges.
- 3. Various Add-on-Courses were also planned to conduct by each department and the individual proposals from each department were collected.
- 4. LCD projectors, desktop computers were required for smooth functioning of every department and 9 desktop computers, 5 LCD projectors and 1 portable public address system were procured by the college.
- 5. CCTV Camera was installed for the security purpose of the college.
- 6. SSR preparation work was reviewed from time to time and various power point presentations were done to make the teachers aware regarding SSR preparation.
- 7. CAS details were discussed among teachers.



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- 8. Chemicals, glass goods, instruments and books for different departments were purchased and registration for ERNET domain was done
- 9. IQAC also helped for the smooth submission of the Self Appraisal Report (SAR) to the Higher Education Department.
- 10. IQAC also tried to sensitize the stakeholders to integrate cross cutting issues like gender, health and environmental sustainability. Awareness programmes along with seminars on Swachh Bharat, AIDS, Women and Feminism were organised.
- 11. 2 lectures were organised under Faculty exchange Programme via MOU collaboration with Jhargram Raj College this year for betterment and knowledge development of students.

Report on the Implementation of IQAC Suggestions and Actions 2019-20

Suggestions	Outcome
Discussion about annual SAR submission, LAN	Teachers successfully submitted
installation and recommendation of CAS of two teachers	their SAR, LAN was installed in
	the college and CAS of two
	teachers were recommended
Installation of Solar light and installation of separate	Solar light and blue and green
dustbins for recyclable and non recyclable wastes were	dustbins were installed. Rain
proposed. Development of rain water harvesting system	water harvesting system was
was also proposed. Annual IQAC report 2018-19 was	designed.
presented.	
Maintenance of Students record properly and	Maintenance of Students record
preparation of Departmental annual report were	were done properly and
proposed	Departments prepared
	Departmental annual reports
Requirement of machinery, equipments, chemicals,	Chemicals, Scientific Instruments
furniture were seeked from all departments	and Microbiology lab table were
	procured for Science Departments
Revision of SSR preparation was done	SSR preparation was in progress
	but progress was too slow
Methods of continuous assessment of students in the	Teachers started continuous
form of viva, MCQ, quiz, presentation was discussed	assessment in a discussed way.

Action taken Report

1. The internal academic audit for 2019-20 was conducted with the audit team and 1160 no. of books were purchased, One major UGC project was brought by a teacher and 10 research papers in the different journals and book chapters were published by teachers and 6 add-on courses each of 30 hrs. were started in this session.



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- 2. Internal administrative audit (Financial audit) was done with an internal audit team and Procurement of Solar Lamp Posts with solar panels and battery system, installation of LAN networking were done apart from buying instruments, furniture and maintenance charges.
- 3. The installation of Solar light and installation of dust bins are proposed by IQAC for a clean and green campus initiative and these were installed in this session.
- 4. Development of rainwater harvesting systems and recharge are also proposed by IQAC.
- 5. It has been decided that to reduce the use of plastics, placards bearing tags like plastic free zones should be placed at different focal points.
- 6. IQAC has proposed all departments to maintain students' records and to prepare Departmental annual reports.
- 7. Methods of continuous assessment as prescribed by NAAC have been discussed and it is decided to take in the form of viva, MCQ, quiz, presentation etc. on regular duration like weekly or biweekly.
- 8. Due to Covid period and lockdown classes are going on online mode from April 2020. IQAC has also proposed all departments to activate students through different online programs such as covid awareness, essay writing, poster competition etc.
- 9. Seminar and symposium committees are instructed to conduct various webinars.
- 10. CAS documents of Dr. Sushanta Kumar Maity and Dr. Nilay Kumar Maitra were checked and IQAC started the procedure for their CAS screening.
- 11. IQAC also tried to sensitize the stakeholders to integrate cross cutting issues like gender, health and environmental sustainability. Awareness programmes along with seminars on Water conservation, Post humanism and research methodology were organised.
- 12. 4 lectures were organised under Faculty exchange Programme via MOU collaboration with Jhargram Raj College this year for betterment and knowledge development of students. 2 lectures per college were organised under Faculty exchange Programme via MOU collaboration with GGDC, Mohonpur, Jhargram Raj College Girls Wing, GGDC, Lalgarh, GGDC, Narayangarh, GGDC, Gopiballavpur II and GGDC, Kharagpur II.



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Report on the Implementation of IQAC Suggestions and Actions 2020-21

Suggestions	Outcome
Activation of students through different online	Different programs were organised
programs such as covid awareness, essay writing,	along with webinars
poster competition etc. were proposed	
Discussion of preparation about One Day State Level	One Day State Level Webinar on
Webinar on Cinema organised by Seminar symposium	Cinema was organised on
Committee and IQAC	23.07.2020
Discussion of preparation about Two Days	Two Days International Webinar
International Webinar of Chemistry organised by	on Chemistry: A Motivation in
Department of Chemistry and IQAC	Research was organised on
	26.8.2020 & 27.8.2020
Teachers' day celebration in online mode was proposed	Teachers 'day program was
	organised online
CAS of two teachers were recommended, requisition of	CAS procedure started, furniture
furniture for class room, gallery and lab were seeked	were procured and paste
from all the departments and proposal for paste	management was done in the
management was discussed to manage termite in the	library to check the termite
library	problem

Action taken Report

- 1. The internal academic audit for 2020-21 was conducted with the audit team and it was seen that number of students who got more than 60% marks were increased this year than previous years, 1 international webinar and 1 state level webinar were organised, 4 book chapters and 9 research papers were published in the different journals by teachers and 1 international post-doctoral fellowship was achieved by a teacher in this session.
- 2. Internal administrative audit (Financial audit) was done with internal audit team and Paste Management was done apart from buying instruments, furniture and maintenance charges.
- 3. Due to Covid period and lockdown classes are going on online mode from April 2020. IQAC has proposed all departments to celebrate Teachers' Day through Google Meet. In this context the Cultural committee is instructed to prepare a schedule and make the performers ready for the celebration.
- 4. CAS documents of Dr. Soumya Sundar Mati and Dr. Sutapa Ray are checked and IQAC has started the procedure for their CAS screening.



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- 5. IQAC also tried to sensitize the stakeholders during covid period by organising various webinars. Covid awareness Essay and Poster Competition along with One Day State Level Webinar on Cinema, Two Days International Webinar on Chemistry: A Motivation in Research, Virtual Celebration of Teachers' Day, Virtual Celebration in remembrance of International Yoga Day and Seminar on Protection & Preservation of Environment were organised.
- 6. 2 lectures per college were organised under Faculty exchange Programme via MOU collaboration with Jhargram Raj College, GGDC, Mohonpur, Jhargram Raj College Girls Wing, GGDC, Lalgarh, GGDC, Narayangarh, GGDC, Gopiballavpur II and GGDC, Kharagpur II to boost up the development of students.

Report on the Implementation of IQAC Suggestions and Actions 2021-22

Suggestions	Outcome
Preparative discussion on Two days State	Two days State Level Webinar on "Caste,
Level Webinar on "Caste, Class, Race,	Class, Race, Gender, Society and State in
Gender, Society and State in Discourse"	Discourse" organised by Department of
	History, Political Science, Anthropology,
	English, Bengali, in collaboration with IQAC
	and IT Network Committee
Discussion on precautionary measures taken	Covid Vaccination Camp organised by IQAC
during Covid Vaccination Camp held in the	in collaboration with Keshiary Block Hospital
college	for students only
Annual IQAC reports 2019-20 and 2020-21	Methods as discussed in the meeting were
were presented. Various methods were	implemented
discussed to cope up with new normal	
situation and to complete the syllabus.	
Proposal for disinfection and cleaning of	Campus was disinfected and books, chemicals
campus before full opening of college,	were purchased.
purchase of books for department of Beng.,	
Eng., Hist., Pol.Sc and Anthropology and	
purchase of chemicals for Chemistry,	
Botany and Zoology	

Action taken Report

1. The internal academic audit for 2021-22 was conducted with the audit team and around 520 no. of books were purchased, 3 book chapters and 11 research papaers were published in the different international journals by teachers and 2 add-on courses each of 30 hrs. were offered, 2 students secured 1st and 2nd position in district level poster making



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competition and 2 students secured 1st and 2nd position in University level quiz competition, One student got placement as Agragami in Disaster management and Defence. Internal administrative audit (Financial audit) was done with an internal audit team and Laboratory chemicals, glassgoods, books and journals were procured apart from maintenance charges.

- 2. Due to Covid period and lockdown classes were going on online mode from April 2020. In this year only the pending annual reports are presented in the meeting. After lockdown, the college was reopened in November and all the teachers are engaged in the completion of syllabus and practical classes at the new normal situation.
- 3. Covid Vaccination camp was organised in the college exclusively for students in collaboration with Keshiary Block Hospital.
- 4. Student Credit Card Awareness Camp was also organised in the College

Suggestions	Outcome
Questionnaires for student feedback were proposed for modification, Mentor cell was proposed to work strongly to guide students and the need of more add-on course was discussed.	Teachers of selected departments modified the student feedback questionnaires, mentor cell became active and 4 add-on- courses were offered this session.
SSR preparation was recommended to accelerate and prioritise	Progress was accelerated
Discussion about pest management for anti- termite treatment at Chemistry Department and office premises	Pest management for anti-termite treatment at Chemistry Department and office premises were done during September month
Planning about Santali Bhasa Dibas celebration and Students' week celebration	Santali Bhasa Dibas was Celebrated in 22nd December in the College and Students' week was celebrated in the first week of January 2023 through various events like recitation competition, Poster competition, quiz programme etc.
Proposal for Library automation and management system	Library automation and management system was installed
BDO of Keshiary, Principal of GGDC, Mohonpur and Principal of Jhargram Raj College was decided to be inducted as senior administrative officers in IQAC. High court advocate of locality of college was decided to be incorporated as an eminent personality of the locality.	The eminent persons were incorporated in IQAC



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Planning about Blood donation camp in	Blood donation camp was organised on
collaboration with NSS	22nd March, 2023 in collaboration with
	NSS unit of the college and taking the help
	of Kharagpur Sub-divisional Hospital

- 5. Students' week was also observed online to boost up students when the college was closed due to covid situation.
- 6. IQAC also tried to sensitize the stakeholders during covid period by organising various webinars. Two days State Level Webinar on "Caste, Class, Race, Gender, Society and State in Discourse", Popular talk on Women Empowerment along with Extempore competition of students on gender awareness, Awareness seminar and poster presentation on World No Tobacco Day, and A hands on training induction programme were organised.
- 7. 2 lectures per college were organised under Faculty exchange Programme via MOU collaboration with Jhargram Raj College, GGDC, Mohonpur, Jhargram Raj College Girls Wing, GGDC, Lalgarh, GGDC, Narayangarh, GGDC, Gopiballavpur II and GGDC, Kharagpur II, Nayagram College, GGDC, Dantan II, GGDC, Salboni, Subarnarekha Mahavidyalaya, Garhbeta College, Seva Bharati Mahavidyalay to boost up the development of students.

Report on the Implementation of IQAC Suggestions and Actions 2022-23

Action taken Report 2022-23

- 1. The internal academic audit for 2022-23 was conducted with the audit team and 3 research papers were published in the different journals by teachers and 4 add-on courses each of 30 hrs. were done. 1 workshop and 1 seminar were organised by teachers. Internal administrative audit (Financial audit) was done with an internal audit team and Library Automation system KOHA, rooftop rainwater harvest system, Laboratory Chemicals and glass goods were procured apart from maintenance charges.
- 2. Teachers of selected departments modified the student feedback questionnaires, and the mentor cell became active for the holistic development of the students.
- 3. Student Credit Card Awareness Camp was also organised in the College
- 4. Students' week was also observed to encourage students for different activities other than study.



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- 5. Different steps were taken for the preparation of NAAC. Committee copies were reviewed. Criterions of SSR were again redistributed as assignments among teachers.
- 6. For the induction of senior administrative officers in IQAC, all the teachers have decided to incorporate BDO of Keshiary, Dr. Nimai Masanta, Principal, GGDC, Mohonpur and Dr. Debnarayan Ray, Principal, Jhargram Raj College. Teachers have also decided to incorporate High court advocate Mr. Amarnath Sukul as Eminent personality of the locality.
- 7. IQAC also organised Popular Lectures on the topics Dengue: A contemporary Health Issue and Banglar Prachin Janapadasamuha with the Seminar symposium committee. A number of special days' celebrations were organised among them Santali Bhasa Dibas was the most prominent as it fostered awareness about the unique linguistic heritage of the Santali community.
- 8. Blood donation camp was also organised in the college to teach students about humanity and the spirit of our natural co-existence for others.
- 9. Various lectures were organised under Faculty exchange Programme via MOU collaboration with Jhargram Raj College, GGDC, Mohonpur, Jhargram Raj College Girls Wing, GGDC, Lalgarh, GGDC, Narayangarh, GGDC, Gopiballavpur II and GGDC, Kharagpur II, Nayagram College, GGDC, Dantan II, GGDC, Salboni, Subarnarekha Mahavidyalaya, Garhbeta College, Seva Bharati Mahavidyalay to boost up the development of students.



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3. <u>Certificates of Energy Management System and Environmental</u> <u>Management System of the College</u>

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY: GREEN AUDIT & ENERGY AUDIT REPORT, 2022-2023

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1. Disclaimer

The Green Audit and Energy Audit Team has prepared this report on the basis of primary data collected from Government General Degree College, Keshiary. The report has been prepared with utmost care considering every detail as far as practicable. The Green Audit and Energy Audit Report of Government General Degree College, Keshiary for the Academic Year 2022-2023 is hereby authenticated.

SL NO.	NAME	DESIGNATION& AFFILIATION	Signature with Seal
1.	DR. SAJAL RAY	Professor in Zoology, Department of Zoology, University of Calcutta, Kolkata, West Bengal	Dr. Sajal Ray Professor Zoology Department Calcutta University
2.	DR. SAGAR ACHARYA	Assistant Professor in Zoology, Department of Zoology, Vidyasagar University, Paschim Medinipur, West Bengal	DR. SAGAR ACHARMA Assisted Professor Department of Zeology VIDMSAGAR University Midnepore - 721102
3.	DR. SUJIT KUMAR BHOWAL	Associate Professor in Zoology, Department of Zoology, Maulana Azad College, Kolkata, West Bengal	Dr. Sujit Kurner Bhowa! WESS Associate Prolessor of Zoology Higher Education Dept. Gov. of West Sergel Mautang Associations, (Kol + 1)
4.	DR. MADHUMITA MAITRA	Assistant Professor in Microbiology, Department of Microbiology, St. Xavier's College (Autonomous), Kolkata, West Bengal	Mare to 29 (30,06
5.	DR. RAJENDRA PRASAD DE	Assistant Professor in Botany, Department of Botany, Government General Degree College, Mohanpur, Paschim Medinipur, West Bengal	Dr. Rajendra Prasad De Assistant Professor (MRES) Dept. of Botany Mohampur Govt. College Govt. of West Bengal
6.	ARNAB KUMAR MONDAL	Lecturer in Electrical Engineering, Sidhu Kanhu Birsa Polytechnic, Keshiary, Paschim Medinipur, West Bengal	H.O.D. Electrical English S. K. B. Proposition (K. Rephaley Psychiatry Psychiatry Psychiatry Psychiatry (Carl. of West Bange?)



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GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY: GREEN AUDIT & ENERGY AUDIT REPORT, 2022-2023

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2. Audit participants: external experts

The Honourable External Experts for the Green Audit and Energy Audit Report of Government General Degree College, Keshiary for the Academic Year 2022-2023 are the following:

SL. NO.	NAME	DESIGNATION &	EXPERTISE	
NO.		AFFILIATION		
		Professor in Zoology,		
1.	DR. SAJAL RAY	Department of Zoology,	Ecology and	
-	Die Signe fort	University of Calcutta,	ecotoxicology	
		Kolkata, West Bengal		
		Assistant Professor in		
		Zoology, Department of	Wild life biology, avian	
2.	DR. SAGAR ACHARYA	Zoology, Vidyasagar	biology, butterfly	
		University, Paschim	diversity	
		Medinipur, West Bengal		
		Associate Professor in		
	DR. SUJIT KUMAR BHOWAL	Zoology, Department of	Ecology and animal diversity	
3.		Zoology, Maulana Azad		
		College, Kolkata, West	uncesty	
		Bengal		
		Assistant Professor in		
		Microbiology,		
4.	DR. MADHUMITA MAITRA	Department of	Microbiology	
		Microbiology, St. Xavier's		
		College (Autonomous),		
		Kolkata, West Bengal		
		Assistant Professor in		
	DR. RAJENDRA PRASAD DE	Botany, Department of	Diame discounies and	
5.		Botany, Government	Plant diversity and	
		General Degree College, Mohanpur, Paschim	taxonomy	
		Medinipur, West Bengal		
		Lecturer in Electrical		
		Engineering, Sidhu Kanhu		
6.	ARNAB KUMAR MONDAL	Birsa Polytechnic,	Floatrical engineering	
	ARITAD ROMAR MONDAL	Keshiary, Paschim	Electrical engineering	
		Medinipur, West Bengal		
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GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY: GREEN AUDIT & ENERGY AUDIT REPORT, 2022-2023

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3. Audit participants: on behalf of the college

The report on the Green Audit and Energy Audit of Government General Degree College, Keshiary for the Academic Year 2022-2023 was prepared based on the primary data recorded throughout the year. The recorded data was compared with the primary data of the past years. The data of the report was collected by the qualified faculty of different academic departments of the college (list of the faculty tabulated below) utilizing the expertise, resource and instruments of their own and intra-departmental cooperation.

SL NO.	NAME	Designation & Affiliation	Qualification	EXPERTISE	Signature with seal
1.	Dr. Sudipta Chakraborty	Assistant Professor in Zoology and Officer in Charge, Government General Degree College, Keshiary	M.Sc., Ph.D.	Aquetic toxicology, parasitology, avian biology, butterfly diversity	Officer-in-Charge Govt Gen Dogree College Keshiary
2.	Dr. Sutapa Ray	Assistant Professor in Chemistry & IQAC Jt. Coordinator Government General Degree College, Keshiary	M.Sc., Ph.D.	Soil and water chemistry	Granteste 14 ²³ George College Beet, Day, Day or College Scott Day
3.	Dr. Susanta Kumar Maity	Assistant Professor in Botany, Government general Degree College, Keshiary	M.Sc., Ph.D.	Plant taxonomy and algal biology	Professore ACCIC, Keshton
4.	Dr. Nilay Kumar Maitra	Assistant Professor in Botany and IQAC Jt. Coordinator, Government General Degree College, Keshiary	M.Sc., Ph.D.	Plant taxonomy and plant physiology	Good State of State o
5.	Sk Md Ismail Al Amin	Assistant Professor in Botany, Government General Degree College, Keshlary	M.Sc.	Plant genetics and taxonomy	Su Ma Samuel Professore Accoldant Professore ACCOL Kestern
6.	Dr. Manidip Shasmal	Assistant Professor in Zoology, Government General Degree College, Keshiary	M.Sc., Ph.D.	Ecology and wild life	Manifester of tra- Manifester Professor MSSIC, Kashtan
7.	Dr. Soumya Sundar Mati	Assistant Professor in Chemistry & NAAC Coordinator, Government General Degree College, Keshiary	M.Sc., Ph.D.	Soil and water chemistry	Soumya Sundan Nation 20123 Auditor Professor AGDIC, Kestern
8.	Debarshi Mondal	Assistant Professor in Zoology, Government General Degree College, Keshlary	M.Sc.	Entomology and animal taxonomy	D. Mended 2 of ac 2022 Medical Professor GCIC, Kestern

The data so collected was provided to the board of external experts (Green Audit and Energy Audit). The data was cross checked by the external experts of the Green Audit and Energy Audit and their observations and recommendations were duly recorded for further improvement in future.





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4. Sample photograph of Academic Audit Report

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Sample photograph of Academic Audit Report 2019-20

Government of West Bengal

Office of the Principal

GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

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Memo No. 034/46DcK/2021,

Date 19/03/2021

From : The Principal Government General Degree College.Keshiary

Too

To The Inspector of Colleges Vidyasagar University, Midnapore 721101.

Ref: REF. NO.VU/IC/AAR/154/2021, Dated 26.02.2021

Subject: Submission of Academic Audit Report from Government General Degree College, Keshiary for the Academic Year 2019-20

Sir,

Reference to your letter REF. NO.VU/IC/AAR/154/2021, Dated 26.02.2021, I am submitting herewith the Academic Audit Report from Government General Degree College, Keshiary for the Academic Year 2019-2020, in prescribed format as provided by your good office. The soft copy of the said report has been mailed to your official email ID: ioc@mail.vidyasagar.ac.in

This is for your perusal and necessary action. Thanking you.

Yours sincerely.

Govt Gen Degree Keshiary



GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in



Vidyasagar University Paschim Midnapore-721102 Office of the Inspector of Colleges

ACADEMIC AUDIT REPORT OF THE AFFILIATED COLLEGES

DL ACADIMIC SESSION

: July, 2019- June, 2020

(For which the seport is propared)

92 NAME OF THE COLLEGE

: Government General Degree College, Keshlary.

Nativi of Principal TECOTO

Dr. Sodigia Chakratorty

Telephones No

9433602568 (Nobile)

E-Mail (D

: principalionhisry governilegeifigmail.com

LRL of College Website (if any)

: www.ggdckeshiary.uc.in

Year of Establishment

:2015

Year of Affiliation:

12015

03. NAME OF THE DEGREE & COURSES TALIGHT | CAffiling by the University

Postgrashuate	Honors/Major	General	Vocational
NA.	Benguli	Bergali	NA:
	English	Erglish	
	Samuli	Sornali	
	History	History	
	Pulitical Science	Political Science	
	Botany	Churcistry	
	Zaology		
	Anthropology		

84. NO. OF WORKING DAYS.

1.198

05. NO. OF TEACHING DAYS.

1161

Office of IC, Vidyanagar University

Officer-en-Charge Gen Degree College Eastway Page 1



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06. NO OF TEACHING DAYS LOST (State scannel) 77 (lencking days lost the to the outbrook of COVID-19 Paulonis and subsequent lockdows; however online classes has been taken during this period).

07. NO OF ONLINE CLASSES HELD : (Subject-wine)

		Hou	nors/N	tajor	. 6	Genen	el .	Vo	catto	nut:	- 1	G
SL No.	Subject/ Course Name	1* Year(1*A 2**Sen()	24 Sought	Partent Shik	P*YoutD*&	Per Year(704 & 47-Semi)	Ser Year (ye.	J*Year	The Year	201 Year	2 Vese (1 - A) 2 Pri Semi)	24 Year(Pt
1	Bengali	40	40	20	20	11	11	NA.	8A	NA	16.4	NA
2	English	39	39	21	289	11.	47	NA.	MA	364	Na.	NA
.3	Sanufi	- 39	39	20 .	30	10	08	MA	NA	NA	NA.	NA.
4	History	39	30	21	28	11	07	NA	Sil	NA	NA	NA.
- 5	Political Science	33	33	11.	14	10:	05	NA:	204	88	20	NA.
-	Botany	28	14	36	96	15	080	19/6	NA	NA.	NA.	NA
7	Zoology	29	30	36	05	15	06	NA	NA	N.s.	NA	NA.
8	Asthropology	41	42	38	08.	16	06	NA.	Na.	NA.	NA.	NA
9	Chemistry	50	MA	NA	12	144.	NA.	NA.	NA.	NA	NA.	NA

08.15 THE COLLEGE CAMPUS WIFLENABLED?

4E&ND

69. TOTAL NO OF COMPUTER & PRINTER IN THE COLLEGE: 16.

10. NO OF COMPUTERS ACCESSABLE TO THE

(0 STLDENTS: 09 (6) TEACHERS: 04 (11) LIBRARY

OD OFFICE: 03

11. SOFTWARE USED IN THE LIBRARY: NA

12. ATTENDANCE OF TEACHERS AND PRINCIPAL.

(Including Part-Time and Contractual Teachers)

Trester's Name	No. of Days present in	No et a		No of days regaged in University	Ne of day		Ne of chases Taken (Consulative)	
	College	Our Daily	KL m	Exeritation	Theory	Lah (H nay)	Theory	Early (of map)
						-		

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Contractual	199																					70
Park Tires	501												ш								-	64
Guesi	260								ш				ш					ш				-
Others	743																					-
B. LIBRARY																					_	
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Others	910	- 0			00			50.		24		16	á.		hita	т	16.7			-	OC-	
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Contractual	58																					N
Part-Time	58.							-				Н										×
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Others	76																					1."

	2.	\$	100000	- 111	CERTAIN	est :		ERRA
SERVER OF PORT	NAME NAME NAME NAME NAME NAME NAME NAME	3	GEN (MIR)	5C (9LF)	(MF)	PH (MIT)	DOTAL (MID)	99.8
Orrep-8	4.	1	(01-(M)-	0.	4.	- 0	0	
Group-C	1	- 1		0	-0	- 9	0	0
Group-D (Office Staff)	02	1.	41-(M)	0.		. 4	- 0	- 0
Group-D (Lab Staff)	NII	0	0.	0		. 8	. 0	D.
Others	Nil	0 :	0	-0-	0.		.0	0

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- RESULT OF UNIVERSITY EXAMINATION (THE EXAMINATION OF 6^{TR} SEM AND 3RD YEAR. FOR THE SESSION JULY, 2019 TO JUNE 2020 WAS HELD IN THE MONTH OF SEPTEMBER. AND OCTOBER, 2020)
- A. NO OF UG STUDENTS PASSETY OUT IN FINAL SEMESTER EXAMINATION

design and the same	APP	EHRED	PA18	THE OR	DETAINED	HIGHEST %	EMPLOSITE
COURSEASME	M	1	М	F	60% MARKS	OF SURES	BANK OF
B.A. (HONS)	23	42	23	42	32	73.62%	NI
B.A.(Gen)	09.	28	09	28		38%	NI
B.Sc. (Hers)	09	111	09	11	15	9.5 SGPA	Nil
B.Sc (Gee)		01		01		53%	NI

III. NO OF PG STUDENTS PASSED OUT IN FINAL SIMESTER EXAMINATION: N.A.

COURSE NAME	APPEARED		PARSED GUT		COTAINED MORE	HICHEST WOT	
CENTRAL SAME	M	F.	M.	1	THURS NOW HAVINGS	MAKES	
N.A.						ORTALING	

15, NO OF FOREIGN STUBENTS (IF ANY) No.

COURSE NAME	COUNTRY NAME	NU	THER OF STUDENTS		
-		MALE	TEMALE	TOTAL	

16. NO OF STUDENTS OF OTHER STATE OF ANY NO.

COURSE NAME	STATENAME	NUN	BER OF STUDENTS		
		MALE	FEMALE	TOTAL	

 TOTAL NO OF BOOKS IN THE LIBRARY (SUBJECT-WISE/TITLE-WISE/COPIES) (Use Separate Short if scorsory)

St. No.	Subjects	No. of Boolo
10	Bengsti	394
2,	English	227
7.	Sixteli	337
4.	History	367
5.	Political Science	219
6.	Botasy	110
7.	Zoology	107
8.	Anthropology	294
9.	Chemistry	190

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Govt Gen Degree College
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- NO. OF BOOKS PURCHASED (DURING THE PERIOD FOR WHICH REPORT IS PREPARED) (SUBJECT-WISE-TITLE-WISE-COPIES) (Use Segments Sheet if necessary) NB
- 19. NAME OF THE JOURNALS SUBSCRIBED (ONLINE/OFFLINE) WITH DATE (Use Separate Short if necessary) No.
- 20. DETAILS ABOUT SEMINAR/WORKSHOP & RESEARCH/PUBLICATION:
- A. NO OF SEMINARS/WORKSHOPS/SYMPOSIA HELD IN THE COLLEGE (SUBJECT-WISE WITH DATE) (Use Separate Sheet if necessary)

Erect	COLLEGE LEVEL	STATICLEVEL	SATROYAL LEVEL	INTERNATIONAL LEVEL
Workshop	- 11		0	0

B. NO OF BOOKSJARTICLES/CHAPTER PUBLISHED (SUBJECT-WISE WITH DATE)

(Car Senante Sheet if accessors) Refer Annesure I

St. No.	Departments	10000	CHAPTER PUBLISHED is 900K
1	Bergoli		
2,	English	0	- 05
1	Santali	. 9	01
4.	History	0	01
5.	Political Science	-0	0
6.	Botany	. 0	0
7.	Zoolegy	- 0	0
1.	Authropology	0	0
9.	Charastry	0	0
	Tent	0	85

C. NO OF PAPER PUBLISHED IN JOURNALS AND SEMINARS/CONFERENCES/ WIRKSHOPS/SYMPOSIA WITH DATE Quartele recognized by UCC, Ebevier, Soque, Thompson & Resture, Net of Science etc., with charles index will be correctored it by Separate Short if necessary) Refer Assesser 1

	Departments	HULTEVALSSIENISAE WORKSHOPS (K.)	SATIONAL.	INTERNATIONAL
1.	Bergali		- 1	0
2.	English			0
3.	Santali			0.0
4.	History			0
3.	Pulifical Science		. 0	
6,	Betany		0	3
T.	Zoology		0	
8.	Authropology:		- D	10.
9.	Chemistry		0	3
		Total:	.0	05

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D. NO OF STUDENTS PUBLICATION (If Any) (Use Separate Sheet if necessary) NR.

21. NO OF UGC RESEARCH PROJECTS (MAJOR/MINOR) SANCTIONED AND GRANTS RECEIVED FROM OTHER PUNDING AGENCIES WITH DATE AND AMOUNT (Use Separate Shart Processing)

50.5m	Department	No. of constituted	Feeding sports	Sanction No. with date	2010/2010
J,	Chemistry	01 (Minor)	SERB, Gost, of Irulia	TALCO VINOROTO &	Ba. 2,75,000s-

22. STUDENTS ACHEIVEMENTS (If Any STATE/NATIONAL/INTERNATIONAL LEVEL)
(Use Separate Short if recording)

One student from the Department of Political Science was place in second position in the district Level Youth Parliament (Osation-Debate category) in 2019.

23. TEACHING/STAFF ACHEIVEMENTS (If Any STATE/NATIONAL/INTERNATIONAL LEVEL)
(Use Separate Short of Decreasing) NR.

24. STUDENTS CHAPTER/CLUB-(IF ANY) (Use Separate Short if recounty) NIL

25. STUDENT HOSTEL: NA ..

	NO OF ENTARE		TOTAL NO OF RESIDENTS				
379%	HOSTELS	CAPACITY	540	41	171	GEN	TOTAL
BOTH HOSTEL	NE.	79.6	NA.	NA	NA.	NA	NA
GBLV SOSTEL	NE.	NA.	N.A.	NA	NA.	76.8.	NA.

26 ANY OTHER INFORMATION (Regarding Infrastructural Devolugement/Alteration of the College Compus during Lockdown due to COVID-19, if any) (Use Separate Short if necessary)

The entire College Compus was taken over by the district administration to use as Quarantine Centre for the migrant overlars since the last week of March till December 2020.



Signature of the Principal/TID/OIC with Office Seel

Officer in Charge Govt Gen Gegree College Restricty

NOTE:

- This Academic Report should be submitted to the Impector of Colleges for the Section (From the manufit of July 2019 to the exacts of June 2020) positively according to the LAST DATE OF SUBMISSION.
- 2. Use separate sheet[s] where required.
- 3. Signature with Seal of Principal in each page is mandatory

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n,	Title of Paper	Name of Author/s	of the Transfer	Name of Journal	Publications	Sander Sunder
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2	Toronto Africa Petergen, Judiest Assessing A Deeby of "Perference", Em Antomic Review	Names Mathematic	Equit.	Paragraphics on Colores ent/Cognition Air side disciplinary Approach Clief Ed. To Suits April	DEPT.	10011 10% 11.000000. 100.0
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Consolidated Follow-up Actions taken after Academic Audit

Year	Suggestions	Follow-up Actions taken		
2018-19	More books should be purchased for the library. Number of add-on course should be increased, Teachers should engage more in research	m (SERB) project was brought by a teacher and 1:		
2019-20	Mentor-mentee program should be more prioritized for the holistic development of the students. Students should be encouraged to participate more and more in online classes and various online programmes during the lockdown period. Teachers should be encouraged to utilise the lockdown time for their betterment.	Number of students who got more than 60% marks were increased than previous years, I international webinar and I state level webinar were organised, 4 book chapters and 9 research papers were published in the different journals by teachers and 1 international post-doctoral fellowship was achieved by a teacher		
2020-21	This year no books were purchased, so college authority should emphasise on the book purchase for enrichment of the college library. Students should be encouraged to participate in various competition in and outside the college. Teachers have been advised to emphasise on research activities along with their regular classes.	Around 520 no. of books were purchased, 3 book chapters and 11 research papers were published in the different international journals by teachers and 2 add-on courses each of 30 hrs. were done, 2 students secured 1st and 2nd position in district level poster making competition and 2 students secured 1st and 2nd position in University level quiz competition.		
2021-22	Teachers have been advised to emphasise on research activities. More add-on courses should be organised for better upliftment of the students.	3 research papers were published in the different journals by teachers and 4 add-on courses each of 30 hrs. were done 1 workshop and 1 seminar were organised. Library Automation system KOHA was installed.		
2022-23	Library should be enriched with more books. Students should be more encouraged towards studies.	More than 10 papers and book chapters were published by the teachers. College published two books including chapters written by its own teachers along with teachers from other colleges. Various books were purchased for the library. Various lectures of teachers from other colleges were organised under MOU related activities for development of the students.		

IQAC Coordinator

GGDC Rachiary

Kestbay

Officer-in-Charge

GGD:Qfibesars@earge Govt. Gen. Degree College Keshiary



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5. Feedback from the Students, Faculty, Alumni and Nonteaching staffs

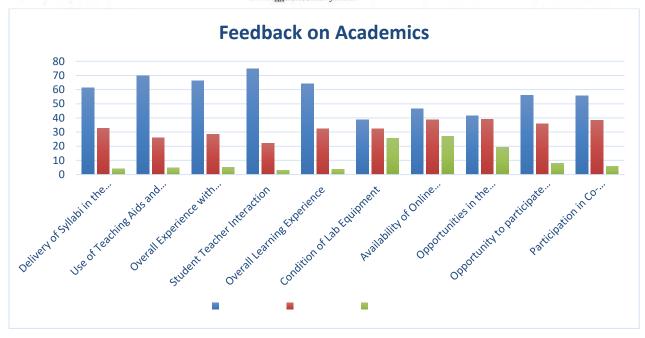
Student's feedback analysis report for the AY 2022-2023

1. Feedback on Academics

Sl.	Questions		Responses (%)
No.		Satisfactory	Neutral	Unsatisfactory
1	Delivery of Syllabi in the Class	61.3	32.8	4.1
2	Use of Teaching Aids and ICT in the Class to Facilitate Teaching	69.7	25.9	4.7
3	Overall Experience with Internal Assessment (Quiz, Assignments, Presentations etc.)	66.2	28.4	5.3
4	Student Teacher Interaction	74.8	22.1	3.1
5	Overall Learning Experience	64.1	32.2	3.8
6	Condition of Lab Equipment	38.8	32.5	25.7
7	Availability of Online Resources	46.4	38.8	27.1
8	Opportunities in the Department for Research Activities and innovation	41.6	39.1	19.2
9	Opportunity to participate in Seminar/Workshop/ Conference/Research Project/Popular talks	56.2	36	7.9
10	Participation in Co-Academic and Cultural Events	55.8	38.2	6



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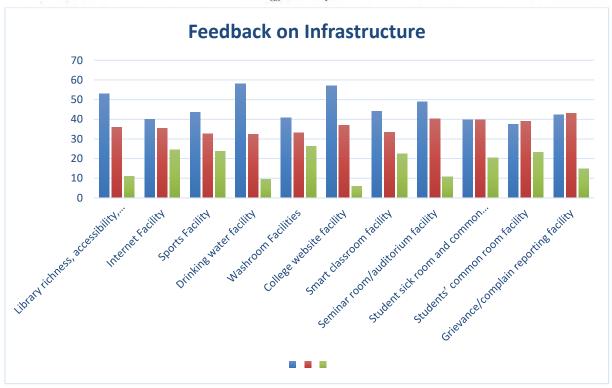


2. Feedback on Infrastructure

Sl.	Questions	Responses (%)			
No.		Satisfactory	Neutral	Unsatisfactory	
1	Library richness, accessibility, reading room facility	53	36	11	
2	Internet Facility	39.9	35.5	24.6	
3	Sports Facility	43.5	32.7	23.8	
4	Drinking water facility	58.1	32.5	9.5	
5	Washroom Facilities	40.7	33.1	26.2	
6	College website facility	57.1	36.9	5.9	
7	Smart classroom facility	44.1	33.4	22.4	
8	Seminar room/auditorium facility	48.9	40.4	10.8	
9	Student sick room and common room facility	39.8	39.7	20.5	
10	Students' common room facility	37.6	39.1	23.3	
11	Grievance/complain reporting facility	42.2	43	14.8	



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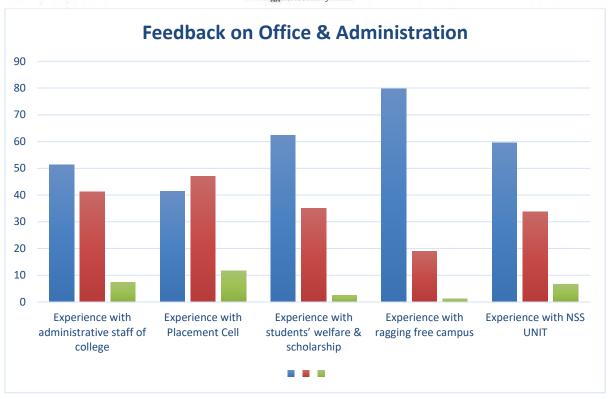


3. Feedback on Office & Administration

Sl.	Questions	Responses (%)			
No.		Satisfactory	Neutral	Unsatisfactory	
1	Experience with administrative staff of college	51.4	41.3	7.3	
2	Experience with Placement Cell	41.4	47	11.6	
3	Experience with students' welfare & scholarship	62.4	35	2.6	
4	Experience with ragging free campus	79.8	19	1.2	
5	Experience with NSS UNIT	59.6	33.8	6.6	



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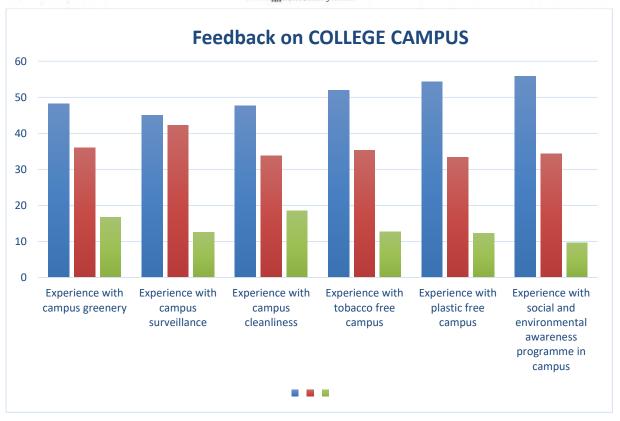
4. Feedback on COLLEGE CAMPUS

Sl.	Questions		Responses (%)	
No.		Satisfactory	Neutral	Unsatisfactory
1	Experience with campus greenery	48.3	36	16.7
2	Experience with campus surveillance	45.1	42.3	12.6
3	Experience with campus cleanliness	47.7	33.8	18.5
4	Experience with tobacco free campus	52	35.3	12.7
5	Experience with plastic free campus	54.3	33.4	12.3
6	Experience with social and environmental awareness programme in campus	55.9	34.4	9.7



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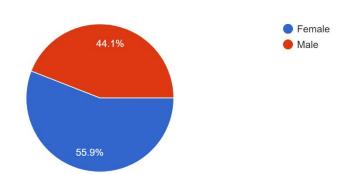
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Alumni feedback analysis report

Feedback from Alumni

Gender 93 responses

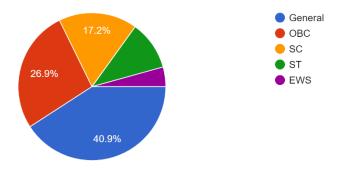




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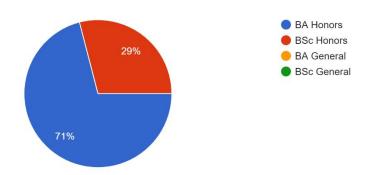
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Category 93 responses



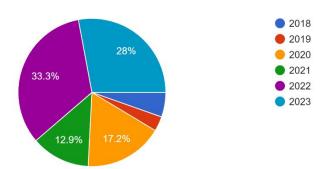
Course of Study

93 responses



Year of passing

93 responses



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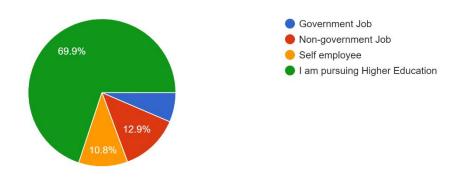
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Employment Status

93 responses



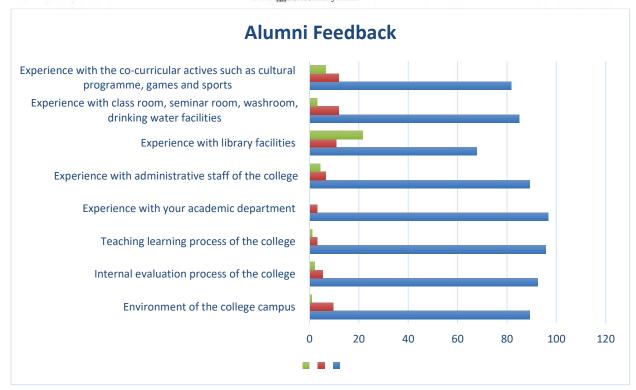
1. Responses on various academic and administrative aspects of the college

Sl.	Questions		Responses (%)	
No.		Satisfactory	Fair	Unsatisfactory
1	Environment of the college campus	89.3	9.7	1
2	Internal evaluation process of the college	92.5	5.4	2.1
3	Teaching learning process of the college	95.7	3.2	1.1
4	Experience with your academic department	96.8	3.2	0
5	Experience with administrative staff of the college	89.2	6.5	4.3
6	Experience with library facilities	67.8	10.8	21.5
7	Experience with class room, seminar room, washroom, drinking water facilities	85	11.8	3.2
8	Experience with the co- curricular actives such as cultural programme, games and sports	81.7	11.8	6.5



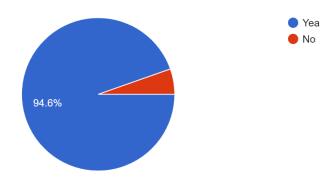
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2. Alumni recommendation to prospective students

Would you recommend this college to prospective students? 93 responses





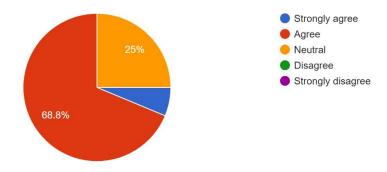
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Teacher's feedback analysis report for AY 2022-23

1. Current syllabus is suitable for the course.

16 responses



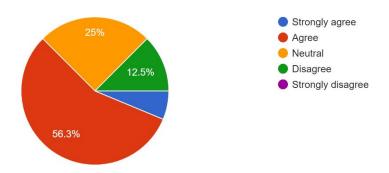


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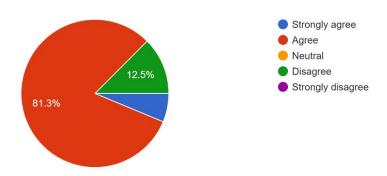
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 $2. \ \mbox{The syllabus}$ is up to date with focus on contemporary developments.

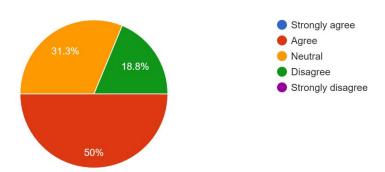
16 responses



3. Aims and objectives of the syllabi are well defined and clear to teachers and students. 16 responses



4. The syllabus is well distributed within the time frame of semester system. 16 responses



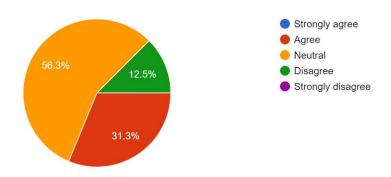


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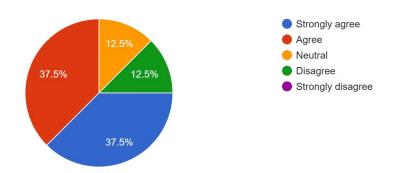
5. The syllabus is well balanced for both slow and fast learners.

16 responses



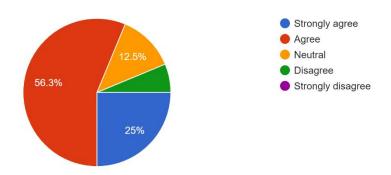
6. Easy accessibility of college library using library management software (KOHA).

16 responses



7. Sufficient number of prescribed books are available in the library.

16 responses



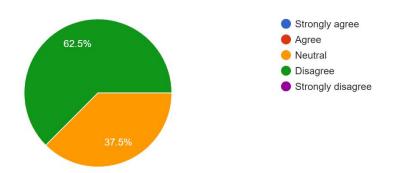


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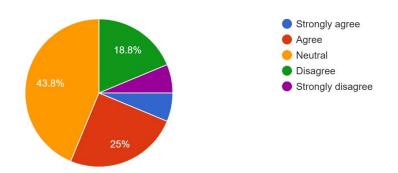
8. Availability of journal in the library.

16 responses



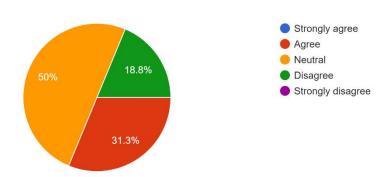
9. Supply of contingent/consumables are adequate for teaching learning process.

16 responses



10. Adequate Wi-fi and IT aid to support teaching learning process.

16 responses





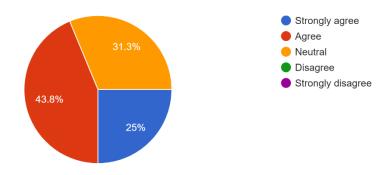
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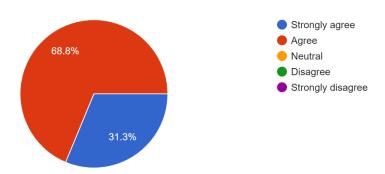
11. The process for procurement of books, equipments and infrastructure aids is fair and transparent.

16 responses

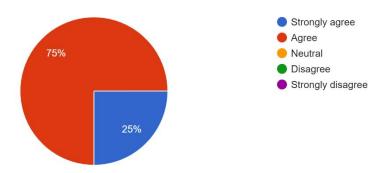


12. Faculties have the freedom to adopt new techniques/strategies of teaching such as seminar presentations, group discussions and learners' participations.

16 responses



13. The College administration is approachable and faculty-friendly. 16 responses





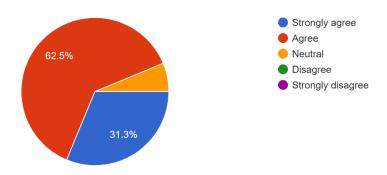
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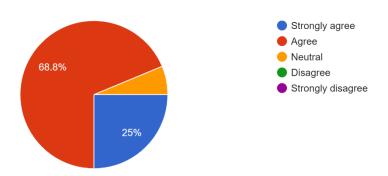
14. The college encourages teachers for research activities and publication in peer reviewed journals/bodies.

16 responses



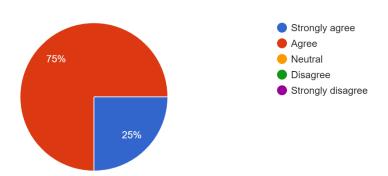
15. College encourages faculty members to invite experts from academia, research institution in seminar/workshop organized by various departments.

16 responses



16. Provision to participate in professional development course (OP/RC/FDP) is unbiased and adequate.

16 responses

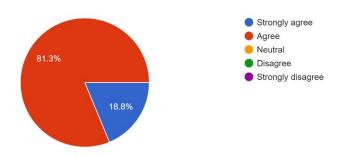




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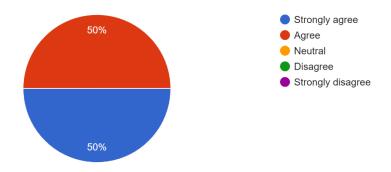
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17. Provisions for professional development are non-discriminatory and fair. 16 responses

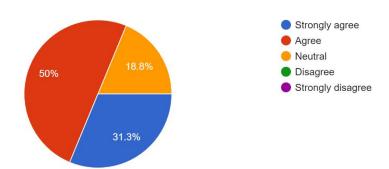


18. Administration provides facilities for adaptation of various government scheme such as Health scheme, GPF, GIS etc.

16 responses



19. The faculties can available child care leave, maternity leave when required. 16 responses



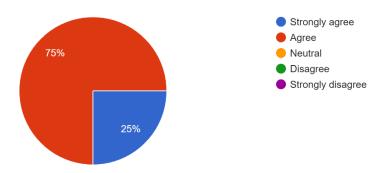


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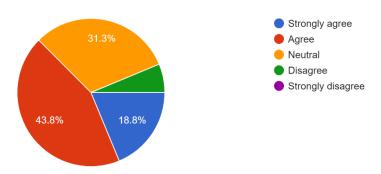
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20. Administration provides scope for recreation through organizing cultural programme. ¹⁶ responses

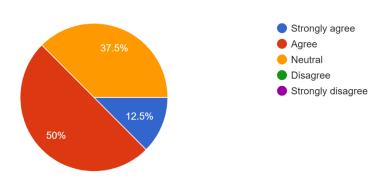


21. Institution provides magazine facility to promote the creative ability of teachers with students. 16 responses



22. Availability of infrastructural facilities, such as teacher's rooms, classrooms, reading rooms, toilets etc are adequate.

16 responses



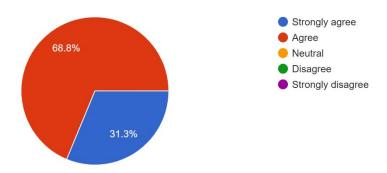


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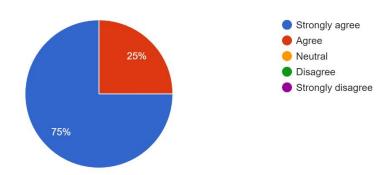
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23. The college promotes the concept of green campus with no plastic and no to tobacco policy. 16 responses



24. The college promotes and maintains zero tolerance towards ragging in campus.

16 responses



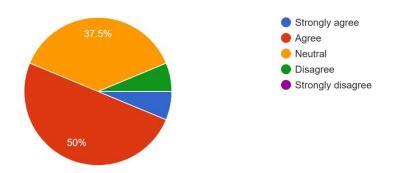


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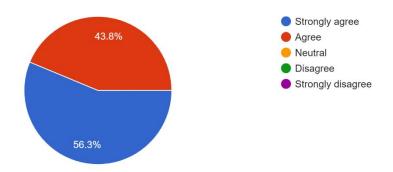
25. College website is updated and well maintained.

16 responses



$26. \ \ Payment \ of \ salary \ and \ allowances \ are \ maintained \ properly \ via \ HRMS \ system.$

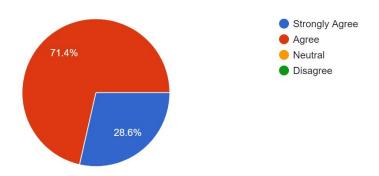
16 responses



Non-Teaching Stuff feedback analysis report for AY 2022-23

Adequate Wi-fi and IT aid to support the smooth running of office work.

7 responses





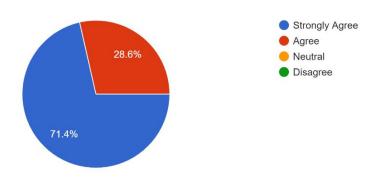
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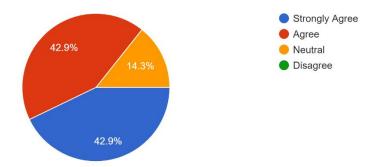
Cooperation from teaching faculty is appreciable.

7 responses



Office stuff can avail leave when required.

7 responses



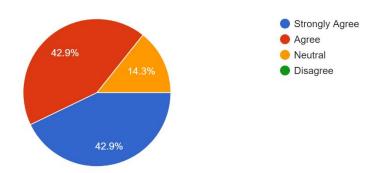


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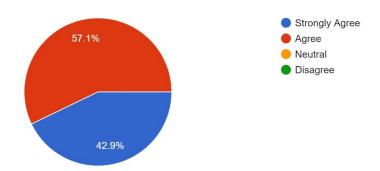
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Payment of salary and allowances are timely paid.

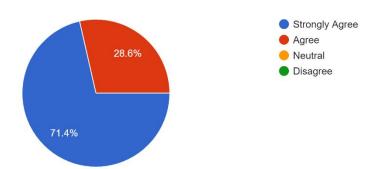
7 responses



Provisions for professional development are non-discriminatory and fair. $\ensuremath{\text{7}}\xspace$ responses



The college promotes the concept of green campus with no plastic and no to tobacco policy. 7 responses

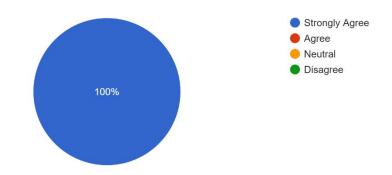




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The college promotes and maintains zero tolerance towards ragging in campus. 7 responses



Filled in feedback form from student

6th Semester student, Session 2022-23

Responses cannot be edited

Student Feedback Form

Government General Degree College, Keshiary https://ggdckeshiary.ac.in/

* Indicates required question



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Delive	ery of Syllabi in the Class *
● E	excellent
O v	ery good
O 6	Good
O A	verage
() В	delow average
Use o	f Teaching Aids and ICT in the Class to Facilitate Teaching *
(E	excellent
V	ery good
(G	Good
O A	verage
() В	delow average
Over	rall Experience with Internal Assessment (Quiz, Assignments, Presentations etc.) *
•	Excellent
\circ	Very good
\circ	Good
\circ	Average
	Below average

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Student Teacher Interaction *	
Excellent	
O Very good	
Good	
Average	
Below average	
Overall Learning Experience *	
Excellent	
O Very good	
Good	
Average	
Below average	



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Condition of Lab Equipment *	
Excellent	
○ Very good	
Good	
○ Average	
Below average	
○ Not applicable/ Don't know	
Availability of Online Resources *	
Availability of Online Resources * © Excellent	
Excellent	
ExcellentVery good	
ExcellentVery goodGood	
ExcellentVery goodGoodAverage	

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Keshiary



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Орр	portunities in the Department for Research Activities and innovation *
•	Excellent
0	Very good
\circ	Good
\circ	Average
\circ	Below average
0	Not applicable
Орр	ortunity to participate in Seminar/Workshop/ Conference/Research Project/Popular talks *
0	Excellent
•	Very good
0	Good
0	Average
\circ	Below average

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Par	ticipation in Co-Academic and Cultural Events *
•	Excellent
0	Very good
0	Good
0	Average
0	Below average
Fee	dback on INFRASTRUCTURE
	dback on INFRASTRUCTURE ary richness, accessibility, reading room facility *
Libi	ary richness, accessibility, reading room facility *
Libi	ary richness, accessibility, reading room facility * Excellent
Libi	ary richness, accessibility, reading room facility * Excellent Very good



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,		
Internet Facility		
Excellent		
Very good		
Good		
○ Average		
O Below average		
Sports Facility		
Excellent		
Very good		
Good		
○ Average		
O Below average		
Drinking water facility *		
Excellent		
Very good		
Good		
○ Average		
Below average		

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Washroom Faci l ities *			
Excellent			
Very good			
Good			
Average			
Below average			
College website facility	y *		
Excellent			
Very good			
Good			
Average			
Below average			
Smart classroom facil	ity *		
Excellent			
Very good			
Good			
Average			
Below average			

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Seminar room/auditorium facility *	
Excellent	
Very good	
Good	
Average	
Below average	
Student sick room and common room facility *	
Excellent	
Very good	
Good	
○ Average	
Below average	
Students' common room facility *	
Excellent	
Very good	
Good	
Average	
Below average	

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Grievance/complain reporting facility *
Excellent
Very good
Good
○ Average
O Below average
Feedback on OFFICE AND ADMINISTRATION
Experience with administrative staff of college *
Experience with administrative staff of college * © Excellent
Excellent
ExcellentVery Good
ExcellentVery GoodGood



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Exp	erience with Placement Cell *
0	Excellent
\bigcirc	Very Good
•	Good
\bigcirc	Average
0	Below average
Ехр	erience with students' welfare & scholarship *
•	Excellent
0	Very Good
0	Good
0	Average
0	Below average
Exp	erience with ragging free campus *
0	Excellent
•	Very Good
0	Good
0	Average
0	Below average

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Experience with NSS UNIT *	
Excellent	
O Very Good	
Good	
Average	
Below average	
Feedback on COLLEGE CAMPUS	
Experience with campus greenery *	
Excellent	
O Very good	
○ Very good○ Good	
Good	



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Experience with campus surveillance *
Excellent
O Very good
○ Good
○ Average
O Below average
Experience with campus cleanliness *
○ Excellent
Very good
○ Good
○ Average
O Below average
Experience with tobacco free campus *
Excellent
O Very good
○ Good
○ Average
O Below average



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Experience with plastic free campus *
Excellent
O Very good
Good
○ Average
O Below average
Everylance with conicil and equiverynantal everynance programme in company
Experience with social and environmental awareness programme in campus *
Excellent
Excellent
ExcellentVery good
ExcellentVery goodGood



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Experience with your teacher's communication skill *
Excellent
O Very good
○ Good
○ Average
O Below average
Experience with your teacher's attention to your academic problem *
Excellent
O Very good
○ Good
○ Average
O Below average
Experience with your teacher's motivational ability *
Excellent
O Very good
Good
○ Average
O Below average

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Experience with your teacher's timely completion of lesson/syllabi *
Excellent
○ Very good
Good
○ Average
O Below average
Experience with your teacher's ability to use ITC aids in classes *
Excellent
Very good
Good
○ Average
O Below average
Experience with your teacher's leadership skill
Excellent
Very good
Good
○ Average
Below average

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2. Filled in feedback form from Alumni

Alumni Feedback Form_GGDC Keshiary

Dear Alumni,

It would be a happy memory for you to have graduated from Government General Degree College, Keshiary which was established in 2015. The first batch of graduates from this college came out in 2018, and from then on, the college has grown with your continuous support and enthusiasm. We are glad that you have pursued your graduation in this college. We will be very thankful if you can spare your time to fill this alumni feedback form and provide us with your valuable suggestions for further improvement of the college in various academic and administrative aspects. This Feedback will significantly aid in decision-making and continuous improvement efforts. Thank you for your time and contributions.

The respondent's email (amitsahoo6666@gmail.com) was recorded on submission of this form.

Please give your overall assessment of our college in various academic and administrative aspects.
Environment of the college campus *
Very Good
Good
○ Fair
Unsatisfactory



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	/
Internal evaluation process of the college *	
Very Good	
Good	
Fair	
Unsatisfactory	
Teaching learning process of the college *	
Very Good	
Good	
○ Fair	
Unsatisfactory	
Experience with your academic department *	
Very Good	
Good	
○ Fair	
Unsatisfactory	

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Experience with administrative staff of the college *
Very Good
Good
○ Fair
○ Unsatisfactory
Experience with library facilities *
Very Good
Good
○ Fair
○ Unsatisfactory
Experience with class room, seminar room, washroom, drinking water facilities *
Very Good
Good
○ Fair
Unsatisfactory



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Experience with the co-curricular actives such as cultural programme, games and sports *
Very Good
Good
○ Fair
Unsatisfactory
Would you recommend this college to prospective students? *
Yea
○ No
Your suggestions and comments for the improvement of the college

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Google Forms

3. Filled in Teachers' feedback from



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Responses cannot be edited

TEACHERS FEEDBACK for the AY 2022-23

Government General Degree College, Keshiary

This questionnaire aims to collect information about how satisfied you are with the curriculum, instruction, learning, and evaluation. Your information will be kept confidential and utilised as valuable input for the institution's overall progress in terms of quality.

1. Current syllabus is suitable for the course. *
O Strongly agree
Agree
O Neutral
O Disagree
O Strongly disagree
2. The syllabus is up to date with focus on contemporary developments. *
The syllabus is up to date with focus on contemporary developments. * Strongly agree
O Strongly agree
Strongly agreeAgree
Strongly agree Agree Neutral



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3. Aims and objectives of the syllabi are well defined and clear to teachers and students. *
Strongly agree
Agree
O Neutral
O Disagree
Strongly disagree
ss://docs.google.com/forms/d/1dgyDoSWchKalouFeO7FtxsWfpVPkd8HVv1nZYNJ6824/edit#response=ACYDBNjBs8BjtyjvWfohgY0PpY57dHZE9 2/13
4. The syllabus is well distributed within the time frame of semester system. *
○ Strongly agree
Agree
O Neutral
○ Disagree
O Strongly disagree
5. The syllabus is well balanced for both slow and fast learners. *
Strongly agree
○ Agree
O Neutral
Disagree
Strongly disagree



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6. Easy accessibility of college library using library management software (KOHA).*
Strongly agree
○ Agree
O Neutral
O Disagree
O Strongly disagree
https://docs.google.com/forms/d/1dgyDoSWchKalouFeO7FtxsWfpVPkd8HVv1nZYNJ6824/edit#response=ACYDBNjBs8BjtyjvWfohgY0PpY57dHZE9 3/13
7. Sufficient number of prescribed books are available in the library. *
O Strongly agree
Agree
O Neutral
○ Disagree
O Strongly disagree
8. Availability of journal in the library. *
○ Strongly agree
○ Agree
O Neutral
Disagree
Strongly disagree



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9. Supply of contingent/consumables are adequate for teaching learning process. *
○ Strongly agree
Agree
O Neutral
Disagree
O Strongly disagree
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10. Adequate Wi-fi and IT aid to support teaching learning process. *
O Strongly agree
Agree
O Neutral
Disagree
○ Strongly disagree
11. The process for procurement of books, equipments and infrastructure aids is fair and transparent.
O Strongly agree
○ Agree
Neutral
O Disagree
O Strongly disagree



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12. Faculties have the freedom to adopt new techniques/strategies of teaching such as seminar * presentations, group discussions and learners' participations.
Strongly agree
Agree
O Neutral
O Disagree
Strongly disagree
13. The College administration is approachable and faculty-friendly. *
Strongly agree
Strongly agree Agree
○ Agree
○ Agree ○ Neutral



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14. The college encourages teachers for research activities and publication in peer reviewed journals/bodies.
Strongly agree
○ Agree
O Neutral
O Disagree
Strongly disagree
15. College encourages faculty members to invite experts from academia, research institution in * seminar/workshop organized by various departments.
O Strongly agree
A direct
Agree
O Neutral
O Neutral



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16. Provision to participate in professional development course (OP/RC/FDP) is unbiased and adequate.	*
Strongly agree	
○ Agree	
O Neutral	
O Disagree	
Strongly disagree	
17. Provisions for professional development are non-discriminatory and fair. *	
17. Provisions for professional development are non-discriminatory and fair. * O Strongly agree	
O Strongly agree	
Strongly agreeAgree	
Strongly agree Agree Neutral	



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18. Administration provides facilities for adaptation of various government scheme such as Health scheme, GPF, GIS etc.	*
Strongly agree	
○ Agree	
O Neutral	
O Disagree	
Strongly disagree	
19. The faculties can available child care leave, maternity leave when required. *	
19. The faculties can available child care leave, maternity leave when required. * Strongly agree	
Strongly agree	
Strongly agree Agree	
Strongly agree Agree Neutral	



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22. Availability of infrastructural facilities, such as teacher's rooms, classrooms, reading rooms, toilets etc are adequate.	*
O Strongly agree	
Agree	
O Neutral	
O Disagree	
Strongly disagree	
23. The college promotes the concept of green campus with no plastic and no to tobacco policy.	*
	*
policy.	*
O Strongly agree	*
O Strongly agree Agree	*
O Strongly agree Agree Neutral	*



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24. The college promotes and maintains zero tolerance towards ragging in campus. *
Strongly agree
○ Agree
O Neutral
O Disagree
Strongly disagree
25. College website is updated and well maintained. *
Strongly agree
○ Agree
O Neutral
Disagree
Strongly disagree
26. Payment of salary and allowances are maintained properly via HRMS system. *
Strongly agree
○ Agree
O Neutral
O Disagree
O Strongly disagree

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Any other suggestion/comment		
	-	

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4. Filled in feedback form from Non-teaching staff

Feedback form for Non-teaching Staff Government General Degree College, Keshiary
The respondent's email (sujoynandi6@gmail.com) was recorded on submission of this form.
Adequate Wi-fi and IT aid to support the smooth running of office work.
Strongly Agree
Agree
○ Neutra l
Disagree
Data management is well maintained in the office.
Strongly Agree
Agree
○ Neutral
Disagree



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Cooperation from teaching faculty is appreciable.
Strongly Agree
○ Agree
O Neutral
O Disagree
Office stuff can avail leave when required.
Strongly Agree
Agree
O Neutral
O Disagree
Payment of salary and allowances are timely paid.
Strongly Agree
Agree
O Neutral
O Disagree



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Provisions for professional development are non-discriminatory and fair.
Strongly Agree
Agree
O Neutral
○ Disagree
The college promotes the concept of green campus with no plastic and no to tobacco policy.
Strongly Agree
Agree
O Neutral
O Disagree
The college promotes and maintains zero tolerance towards ragging in campus.
Strongly Agree
○ Agree
O Neutral
○ Disagree

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Action taken report against Students' Feedback

The Internal Quality Assurance Cell (IQAC) of Government General Degree College at Keshiary plays a crucial role in assessing students' perspectives on their overall college experience through systematic feedback collection. Following a thorough analysis of student feedback surveys, the college has identified specific areas for improvement based on students' perceptions. The feedback analysis report has been disseminated among teaching faculties who have provided valuable input to address the identified issues.

Key concerns highlighted by students include the need for additional faculty in the English, History, Bengali, and Political Science departments, improved classroom facilities, well-maintained toilets, campus cleanliness, and inadequacies in sports facilities.

In response to these concerns, suggestions from students have been analyzed and compiled into a report. Following our established protocol, requisitions have been submitted to higher officials and the Public Works Department (PWD) office for necessary actions.

Initiatives undertaken include:

- 1. Correspondence has been initiated with the Higher Education Department to request additional teaching staff for various departments, as well as non-teaching staff and a librarian.
- 2. Requests have been formally submitted to the Public Works Department (PWD) office for enhancing cleanliness across the college campus and for constructing a new building for the Science department.
- 3. A formal communication has been forwarded through appropriate channels to higher officials regarding the absence of a dedicated playground at the college.

Action taken report against Alumni Feedback

Based on alumni feedback, overall satisfaction was expressed across all areas, while highlighting key improvement suggestions. Specifically, alumni emphasized the need for adequate teaching faculties in the various departments. Additionally, they underscored the necessity for enhancements to the library facilities and the provision of playgrounds. Moreover, they stressed improvements in campus cleanliness and well-maintained washroom.

Following initiatives have been taken:

1. Correspondence has been initiated with the Higher Education Department to request additional teaching staff for various departments, as well as non-teaching staff and a librarian.



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- 2. Requests have been formally submitted to the Public Works Department (PWD) office for enhancing cleanliness across the college campus and for constructing a new building for the Science department.
- 3. A formal communication has been forwarded through appropriate channels to higher officials regarding the absence of a dedicated playground at the college.

Action taken report against Teachers Feedback

On the teachers' component of feedback, majority of the teacher expressed overall satisfaction on the curriculum and administrative aspects. From the responses, three main points emerge: The majority of respondents feel that the syllabus lacks balance between accommodating slow and fast learners. There is a demand for an increase in the number of journals and books available in the library. There is inadequate funding to purchase consumables essential for effective teaching and learning. Most importantly, most of the departments are suffering from lack of adequate teacher as number of teachers is sufficient to cope up with the bulk of huge syllabus.

Following initiatives have been taken:

- 1. Correspondence has been initiated with the Higher Education Department to request additional teaching staff for various departments.
- 2. Requisition has been sent to the vender to purchase books for the library.

Action taken report against Non-teaching Staff Feedback

The non-teaching staff expressed satisfaction with all the questions. However, with only four permanent non-teaching staff and three casual staff currently at the college, they have asked for more non-teaching staff due to the heavy workload.

Formal communication has been done to HED asking for more non-teaching staff in the college for smooth running of official work.

> Govt. Gen. Degree College Keshiary



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6. Grievance Redressal

Annual Reports of Grievance Redressal Committee

Annual Report 2022-23

The Grievance Redressal Committee (GRC) in the Govt. General Degree College, Keshiary, is formed by the UGC guidelines to redress the grievances of students. The cell aims to look into the complaints lodged by any students and redress them as per requirement. The students can state their grievances regarding academic and non-academic matters on campus through the drop box. This session no complaint is received.

Annual Report 2021-2022

The Grievance Redressal Committee (GRC) in the Govt. General Degree College, Keshiary, is formed by the UGC guidelines to redress the grievances of students. The cell aims to look into the complaints lodged by any students and redress them as per requirement. The students can state their grievances regarding academic and non-academic matters on campus through the drop box. In this session students listed following grievances in the given form.

The grievance forms have been collected by the committee and discussed with IQAC and the Principal of the College. All the grievances have been taken into consideration with utmost care and all the matters have been put forward to the respective authorities to get solved.

Annual Report 2020-21

The Grievance Redressal Committee (GRC) in the Govt. General Degree College, Keshiary, is formed by the UGC guidelines to redress the grievances of students. The cell aims to look into the complaints lodged by any students and redress them as per requirement. The students can state their



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grievances regarding academic and non-academic matters on campus through the drop box.

Due to Covid situation and lockdown no programme was held during this session and also no complaint was received.

Annual Report 2019-20

The Grievance Redressal Committee (GRC) in the Govt. General Degree College, Keshiary, is formed by the UGC guidelines to redress the grievances of students. The cell aims to look into the complaints lodged by any students and redress them as per requirement. The students can state their grievances regarding academic and non-academic matters on campus through the drop box. In this session students listed following grievances in the given form.

The grievance forms have been collected by the committee and discussed with IQAC and the Principal of the College. All the grievances have been taken into consideration with utmost care and all the matters have been put forward to the respective authorities to get solved.

Annual Report 2018-19

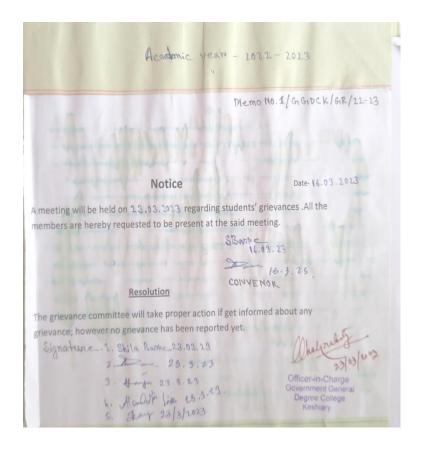
The Committee for Scheduled Tribes (ST) and Scheduled Caste (SC) in GGDC, Keshiary is formed for the welfare of the students belonging to these marginalized community, particularly addressing issues related to SC/ST students. The cell ensures provisions for an environment where SC/ST students feel safe and secure and ensure protection and reservation as provided in the constitution of India. This session no complaint was received.



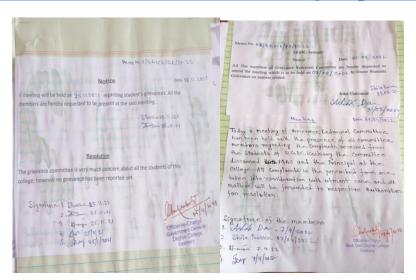
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Grievance Redressal Committee Activity Report 2022-23



Grievance Redressal Committee Activity Report 2021-22





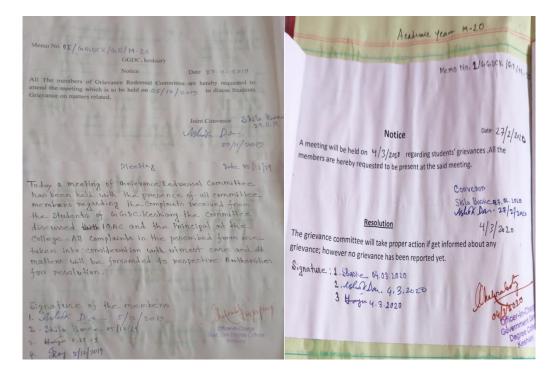
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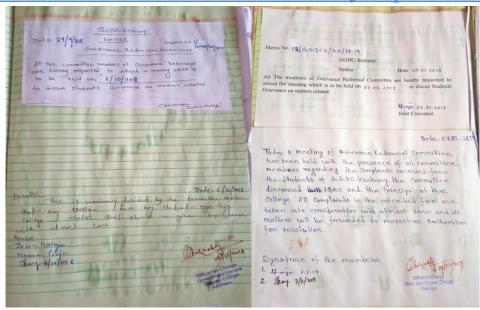
Grievance Redressal Committee Activity Report 2020-21

Covid 19 Period: all physical activities were suspended.

Grievance Redressal Committee Activity Report 2019-20



Grievance Redressal Committee Activity Report 2018-19





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7. Add-on Courses

List of Add on courses offered during the last five years

Sl. No.	Name of the value added course	Salient Objective	Tenure	Number of unique participants
1.	Laboratory Pathology: Hands on Training on Selected Methods	To generate scope for self -employment	26.11.2018 to 12.12.2018	16
2.	Mushroom Cultivation	To generate self- employment	16.08.2019 to 30.09.2019	10
3.	Knowing Human Past and Present : an Applied Approach	To generate awareness	15.10.2019 to 31.12.2019	48
4.	Man-animal encounters: towards conservation of habitat and ecosystem	To generate awareness on environment	17.10.2019 to 26.12.2019	23
5.	Management of Hazardous Waste for Healthy Environment	To generate awareness on environment	17.10.2019 to 30.12.2019	14
6.	Recitation (Abritti)	To generate self- employment	17.10.2019 to 28.12.2019	34
7.	Santali Scriptology (□□□□□□□□□)	To generate self- employment	17.10.2019 to 28.12.2019	29
8.	Knowing the campus butterfly diversity: A step towards pollinator conservation	To generate awareness & self-employment	04.03.2022 to 11.04.2022	34
9.	Man-animal encounters: towards conservation of habitat and ecosystem	To generate awareness on environment	16.04.2022 to 08.05.2022	414
10.	Medicinal Plant Identification and Uses	To generate awareness & self-employment	4.11.2022 to 14.11.2022	13
11.	Mastering Vermicomposting	To generate awareness & self-employment	01.03.2023 to 30.04.2023	11
12.	Communicative English and Competitive Exams	To assist personality development	16.5.2023to 25.5.2023	40
13.	Knowing the Eventualities of Snake Bite and Analysis of Pug Marks: Two Social Awareness Endeavour	To generate awareness on environment and emergencies	01.11.2023 to 05.12.2023	40

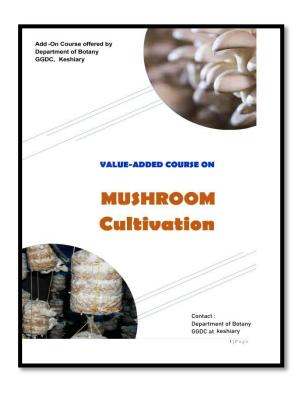


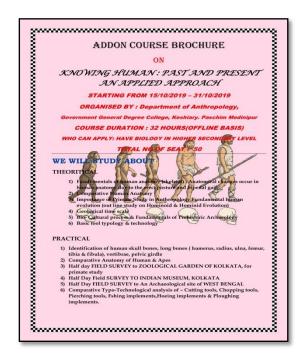
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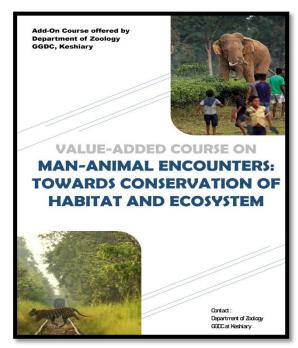
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First pages of Brochures of Add-on Courses





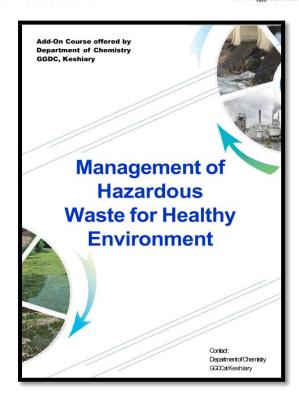


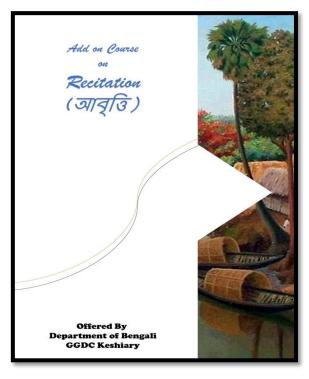


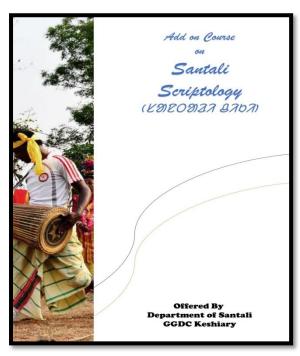


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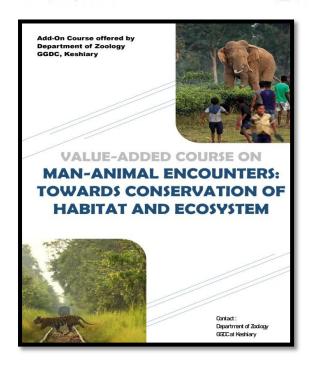




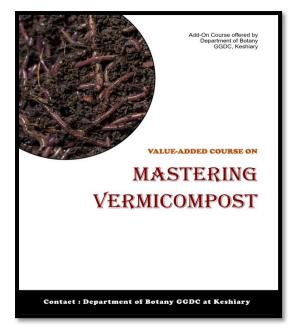


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Add on Course

οn

Communicative English and Competitive Exams



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Laboratory Pathology: Hands on Training on Selected Methods



Mushroom Cultivation





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Knowing Human: Past and Present an Applied Approach



Man-animal encounters: towards conservation of habitat and ecosystem





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Management of Hazardous Waste for Healthy Environment



Recitation (Abritti)





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Knowing the campus butterfly diversity: A step towards pollinator conservation





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Medicinal Plant Identification and Uses



Mastering Vermicomposting





Government of West Bengal Office of the Principal GOVERNMENT GENERAL DEGREE COLLEGE, KESHIARY

At.-Telipukur : P.O.- Tilaboni Mahisamura : P.S.- Keshiary Dist- Paschim Medinipur : PIN-721135 www.ggdckeshiary.ac.in

Communicative English and Competitive Exams



8. Sample photographs of different programmes



Kanyashree Dibas celebration 14.08.2018



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Yoga Day celebration 21.06.2018



Swacch Bharat Programme 28.05.2018



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AIDS prevention Day 4.12.2019



International Mother Language Day Celebration 2020



International Mother Language Day Celebration 2023



International Women's Day 2022



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Blood Donation Camp





Thalasemia test Camp



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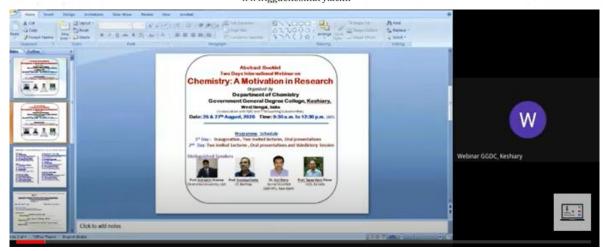
Sample photographs of various workshops





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Sample photographs of various webnars

9. MoU with different Institutions

Sl. No.	Name of the MoU / linkage/ collaborati on /	Name of the collaborating agency / institution / industry / corporate house with whom the MoU / collaboration / linkage is made, with contact details	Year/Start Date of signing MoU / collaborati on / linkage	Duration/ E nd Date of MoU / collabora tio n / linkage
		2018-19		
1	Collaboration	Kusumpur Gram Panchayet	18.08.2018	1 year
2	MoU	Bill desk	2018	3 years
3	Collaboration	Kusumpur Gram Panchayet	8.3.2019	1 year
4	MoU	Jhargram Raj College	19.03.2019	5 YEARS
		2019-20		
5	Collaboration	Kusumpur Gram Panchayet	13.03.2020	1 year
6	MoU	Government General Degree College, Mohanpur	03.02.2020	3 YEARS
7	MoU	Jhargram Raj College (Girls' Wing)	10.02.2020	3 YEARS



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		www.ggackesniary.ac.in		
8	MoU	Government General Degree College, Lalgarh	12.02.2020	5 YEARS
9	MoU	Government General Degree College, Narayangarh	18.02.2020	3 YEARS
10	MoU	Government General Degree College, Gopiballavpur II	20.02.2020	3 YEARS
11	MoU	Government General Degree College, Kharagpur II	21.02.2020	3 YEARS
		2021-2022		
12	MoU	Bill desk	2021	3 years
13	MoU	Garhbeta College	25.11.2021	5 YEARS
14	MoU	Nayagram Pandit Raghunath Murmu Government College	22.11.2021	2 YEARS
15	MoU	Government General Degree College, Dantan II	23.11.2021	2 YEARS
16	MoU	Government General Degree College, Salboni	24.11.2021	2 YEARS
17	MoU	Subarnarekha Mahavidyalaya	24.02. 2022	5 YEARS
18	MoU	Seva Bharati Mahavidyalaya	24.02.2022	5 YEARS
		2022-23		
19	MoU	Moyna College	25.11.2022	5 YEARS
20	MoU	Ramnagar College	25.11.2022	5 YEARS
21	MoU	Kharagpur College	28.11.2022	5 YEARS
22	MoU	Laudaha Vidyapith (HS)	21.02.2022	5 years
23	Collaboration	Kusumpur Gram Panchayet	29.3.2022	1 year
24	MoU	Debra Thana SahidKshudiram Smriti Mahavidyalaya	14.03.2023	5 YEARS
25	MoU	Hijli College	18.03.2023	5 YEARS
26	MoU	Shahid MatanginiHazra Government General Degree College for Women	21.03.2023	5 YEARS



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27	MoU	Sitananda College	23.03.2023	5 YEARS
28	Collaboration	Kusumpur Gram Panchayet	24.3.2023	1 year
29	MoU	Government General Degree College, Mohanpur	20.03.2023	5 YEARS
30	MoU	Jhargram Raj College (Girls' Wing)	15.03.2023	5 YEARS
31	MoU	Government General Degree College, Narayangarh	14.03.2023	5 YEARS
32	MoU	Government General Degree College, Gopiballavpur II	24.03.2023	5 YEARS
33	MoU	Government General Degree College, Kharagpur II	16.03.2023	5 YEARS
34	MoU	NachipurAdibashi High School	11.02.2023	5 years
35	MoU	Haldia Government College	20.3.2023	5

10. Sample photographs of visit of school students in the college







